

**RUSSELL COUNTY FISCAL COURT  
REGULAR MEETING  
MONDAY JUNE 8, 2020  
6:00 P.M.**

The Russell County Fiscal Court held their regular monthly meeting on Monday June 8, 2020 at 6:00 p.m. Those in attendance were County Judge Executive Gary D. Robertson, Magistrates Terry Waddell, Mickey Garner, Ronald Johnson, Steve Richardson, Larry Holt, County Attorney Kevin Shearer, Attorney Don Byrom and County Treasurer Kim Fenske.

**WELCOME, PLEDGE & OPENING PRAYER:** Judge Robertson welcomed those present and led everyone in the pledge followed by a prayer by Brother Bucky Walters.

**MINUTES:** Judge Robertson presented the minutes from the May 11, 2020 regular meeting and the May 11, 2020 meeting for CRA & LGFA Funds. Magistrate Johnson made a motion to approve the minutes with Magistrate Richardson seconding. The roll call was unanimous

**PAY BILLS:** Judge Robertson submitted a list of regular bills to be approved along with a list of bills that came in late. Magistrate Richardson made a motion to pay the bills with Magistrate Garner seconding. The roll call was unanimous.

**DETENTION CENTER REPORT:** Jailer Dunbar read the jail report as follows: Nurse Visits \$180.35; Prescription Co-Pay \$325.03; HB 452 \$345.44; State Inmate Housing \$55,346.44; Cumberland County Inmate Housing \$1,500.00; Old Bills \$83.51 Booking Fees \$858.26; Vending Commission \$16.93; Phone Commission \$3,789.74; Computer Reimbursement \$1,049.40; Blinds Reimbursement \$289.85; Per Diem \$1,851.68; Phone Dividend \$352.92; Interest \$62.13; for a total income of \$66,051.68. The expenses were \$150,341.58 which makes a difference of income and expenses (\$84,289.90). The average inmates for the month were 88. There was 58 ½ hours overtime. As of today there are 56 state inmates, 5 from Clinton County and 22 from Russell County for a total of 83 inmates. Magistrate Holt made a motion to accept the detention center report with Magistrate Waddell seconding. The roll call was unanimous.

Jailer Dunbar also discussed a new work release program he wanted the court to consider. He stated he would like to try this for eligible inmates because it would reduce the chance for re-incarceration. In order for him to move forward with the project he presented the court with the policies and procedures for the work release program which needed to be approved by the court. Magistrate Hold made a motion to approve the policies and procedures for the work release program with Magistrate Richardson seconding. The roll call was unanimous.

**SHERIFF'S REPORT:** Sheriff Polston provided his report for the month of May. He stated there were 33 arrests; 11 mental health transports; 1 Criminal Summons; 2,187 court security transport miles. He stated his office had collected a total of \$10,386,161.20 (97%) of taxes. Sheriff Polston also stated his office had received a notice they had been awarded a grant in the amount of \$144,466.00 for two school resource officers. One officer for Salem Elementary School and the other for Russell Springs Elementary School.

Sheriff Polston also presented the 2019 Sheriff Local Tax Settlements to the court. Magistrate Garner made a motion to accept the tax settlements with Magistrate Waddell seconding. The roll call was unanimous.

**TREASURER'S MONTHLY SETTLEMENT REPORT & MONTHLY AE TRANSFERS:** Treasurer Fenske read the totals of each fund: General \$1,229,084.90; Road \$476,488.54; Jail \$538,277.66; LGFA \$5,814.61; ASAP \$126,676.12; Grants \$0.00; Tourism \$3,738.53; Dispatch \$126,588.14; Airport \$66,767.04; Airport Project \$10,768.21; DFC \$12,101.21; Airport Board \$32,697.34; ABC \$53,492.24 for a total of \$2,682,494.54. Treasurer Fenske stated all accounts were reconciled and in balance. She also stated the pre-approved monthly AE transfers were included in the packet. Magistrate Garner made a motion to approve the monthly settlement report and accept the AE transfers with Magistrate Waddell seconding. The roll call was unanimous.

**2<sup>nd</sup> READING ORDINANCE 20-02 FISCAL COURT 2020-2021 BUDGET AND RECURRING EXPENSES:** Treasurer Fenske read the budget ordinance. The totals were General \$3,567,598.00; Road \$1,595,895.00; Detention Center \$2,627,491.00; LGFA \$10,515.00; ASAP \$107,974.00; Grants \$146,200.00; Tourism \$156,200.00; 911 Dispatch

\$503,068.00; Airport General \$135,133.00; Airport Project \$1,373,139.00; DFC \$12,102.00; Airport Board \$99,170.00; ABC \$144,070.00 for a total of all budget funds of 10,478,555.00. The budget was approved by the State Local Finance Officer from Department of Local Government on May 21, 2020. Magistrate Garner made a motion to accept the budget ordinance and recurring expenses with Magistrate Richardson seconding. The roll call was unanimous.

**2<sup>nd</sup> READING ORDINANCE 20-03 BUDGET AMENDMENT:** Treasurer Fenske read the ordinance which was for unbudgeted receipts. Magistrate Johnson made a motion to accept the budget amendment with Magistrate Waddell seconding. The roll call was unanimous.

**TRANSFER \$76,420.00 FROM GENERAL TO GRANTS FUND FOR SHERIFF WATERCRAFT GRANT:** Judge Robertson asked to transfer \$76,420.00 from the General fund to the grants fund to pay for the Sheriff's watercraft grant. Magistrate Waddell made a motion to transfer the funds with Magistrate Richardson seconding. The roll call was unanimous.

**TRANSFER \$11,451.86 FROM THE JAIL FUND TO THE ABC FUND TO PAY BACK TRANSPORT FEES:** Judge Robertson asked to transfer \$11,451.86 from the Jail fund to the ABC fund to pay back the money for transport fees. He stated the auditors had made that recommendation. Magistrate Garner made the motion to transfer the funds with Magistrate Holt seconding. The roll call was unanimous.

**ADOPT ADMINISTRATIVE CODE FOR 2020-2021:** Judge Robertson stated we needed to adopt the 2020-2021 Administrative Code. Treasurer Fenske stated one change had been made in Section 2.6 regarding Procedures for Appointment/Removal of Administrative Personnel and Members of Boards and Commissions. She stated sub-section "G" had been added to address appointed Board members were expected to attend meetings and to provide the fiscal court the ability to remove a board member that missed 2 consecutive meetings that were unexcused and not due to illness or injury. She stated no other changes had been made. Magistrate Garner made a motion to accept the change and adopt the administrative code with Magistrate Waddell seconding. The roll call was unanimous.

**PAY PULASKI COUNTY \$11,000.00 FOR THE REGIONAL SHELTER:** Judge Robertson stated we contract with Pulaski County for our regional dog shelter. We pay them \$11,000.00 every six months and it's time to pay them again. He stated this is a budgeted item but needs fiscal court approval to pay the bill. Magistrate Holt made a motion to pay the bill with Magistrate Waddell seconding. The roll call was unanimous.

**RESCUE SQUAD GRANT:** Judge Robertson stated we were a pass through agency on a grant the Rescue Squad had applied for. Treasurer Fenske stated she had received notification the grant money had been deposited into the general fund and we would need to vote to write a check for that grant money over to the rescue squad. She stated the amount of the grant award money was \$5,169.19. Magistrate Holt made the motion to write the check for the funds with Magistrate Waddell seconding. The roll call was unanimous.

**WASTE TIRE GRANT CLOSEOUT – PAY BACK UNUSED FUNDS:** Judge Robertson asked Solid Waste Coordinator HM Bottom to explain what needed to be done with the waste tire grant. HM stated we usually collect the tires throughout the fiscal year and then we haul the tires over to Mid State Tire. However, this year we were only able to take a couple loads of tires because of COVID 19 and Mid State Tire didn't have much help. The grant states the fiscal court has to pay back any unused funds. He stated we received \$4,000.00 for the grant and we had spent \$1,873.08. Therefore, we needed to pay back \$2,126.92 to the state. Magistrate Waddell made a motion to pay back the unused funds with Magistrate Johnson seconding.

**RESOLUTION 20-04 ROLL OFF TRUCK LEASE:** Judge Robertson stated we had discussed the recycle roll off truck a couple of months ago and the court had decided to buy the truck instead of taking it to auction. He stated this Resolution 20-04 was for the loan paperwork needed from KACo for that. He also stated the lease was a 5 year lease with the interest rate of 3.1% which is actually a bit lower than the current rate we had of 3.95%. Magistrate Richardson made a motion to accept the resolution for the lease with Magistrate Waddell seconding. The roll call was unanimous.

**RESOLUTION 20-05 CARES ACT:** Judge Robertson stated this Resolution 20-05 which is in regards with the CARES ACT and the COVID-19 pandemic. He went on to state this would cover counties within the state of KY which were having to expend a lot of money for PPE and other items which we would not have normally had to buy. Magistrate Garner made a motion to adopt the resolution with Magistrate Holt seconding. The roll call was unanimous.

**AIRPORT TERMINAL PROJECT DOCUMENTS – USDA GRANT:** Judge Robertson asked Treasurer Fenske to explain. Treasurer Fenske stated the airport had applied for a grant for a new terminal with the USDA and in the process of applying it was required of the fiscal court to adopt several associated documents. She explained a copy of all the required documents were included in the packets for the magistrates to review. Magistrate Waddell made a motion to adopt all the required documents with Magistrate Garner seconding. The roll call was unanimous.

**OPEN BIDS FOR HOT MIX & ROCK:** Judge Robertson stated we had re-bid this since the meeting in May. He stated we only had received on bid for each and he opened the bids as follows:

- **Hot Mix, Gaddie Shamrock** – Bid price of \$77.00 is based on the price index of \$432.86 per liquid ton. With every \$10.00 increase in the cost of liquid asphalt per ton over this amount, the base index will increase \$1.00 per ton. This index will also work in reverse as prices decline. Prices will be determined by the Kentucky Average Price index at the time of actual work performed. The F.O.B. price is \$64.00 per ton based on the current Ky. Highway Index price. At Gaddie's discretion, any tonnage amount under 100 tons at any specific location will be \$25.00 premium can be added to index price. An additional \$3.00 per ton will be added to haul when paving in Jabez area. Also noted, all quoted prices will fluctuate with the KY Highway Index price. All hot mix, materials, workmanship and equipment meet with the Kentucky Department of Transportation's specifications. Terms of accounts are net 30 days. This bid is valid for thirty days. The following prices will remain in effect for a one-year period. Gaddie Shamrock maintains the option with the County to extend this agreement for more than one year if agreed upon by both parties. Magistrate Richardson made a motion to accept the bid and Magistrate Johnson seconded. The roll call was unanimous.
- **Stone, Gaddie Shamrock** – Judge Robertson presented the court the current prices for all the types of stone as well as last month's bid for all the types of stone. He then read the prices for the current bid on all types of stone. F.O.B. Adair: #3 stone \$6.15 per ton; # 57 & 68 stone \$7.15 per ton; #8 stone \$7.15 per ton; #610 & DGA stone \$6.15 per ton; crusher run \$5.50 per ton; zero stone \$6.15 per ton – F.O.B. Russell: #3 stone \$10.25 per ton; #57 & 68 stone \$10.50 per ton; #8 stone \$10.50 per ton; #610 & DGA stone \$10.00 per ton; zero stone \$10.25 per ton. Stockpiling from Columbia Quarry to Jabez \$.20 per ton mile from quarry location; stockpiling from Russell County site \$.20 per ton mile from quarry location. A minimum haul of \$2.65 per ton will be applied to haul within 12 miles of the nearest quarry. A rate of \$0.20 per ton will be paid for each mile beyond the 12 mile distance. The following prices will remain in effect for a one-year period. We maintain the option with the County to extend this agreement for more than one year if agreed upon by both parties. Magistrate Johnson made a motion to accept the rock bid with Magistrate Richardson seconding. The roll call was unanimous.

**TOURISM BOARD APPOINTMENTS:** Judge Robertson stated there were 2 tourism board members with terms expiring at the end of June. He stated he had received a letter from the hotel/motel association requesting the re-appointment of Jeremy Enck who had fulfilled the remainder of Jeff Padilla's term. Judge Robertson made the recommendation to the court to appoint Jeremy Enck beginning 7/1/20 – 6/30/23. Magistrate Garner made a motion to accept the judge's recommendation with Magistrate Johnson seconding. The roll call was unanimous. Judge Robertson stated the next appointment was from the Chamber of Commerce and he recommended to the court they appoint Lisa Gosser to her second term beginning 7/1/20 – 6/30/23. Magistrate Garner made a motion to accept the judge's recommendation with Magistrate Waddell seconding. The roll call was unanimous.

**LIBRARY BOARD APPOINTMENTS:** Judge Robertson stated he had a couple of library board appointments that were expiring at the end of the month. He stated he wanted to thank Mr. David Voils who has been on the board for two terms for his service to the board. He then recommended the appointment of Adam Stille to a first term beginning 7/1/20 – 6/30/24. Magistrate Waddell made a motion to accept the judge's recommendation with Magistrate Holt seconding.

The roll call was unanimous. Judge Robertson then stated the term of Marisa Ramsey was also expiring on 6/30/20 and he recommended the appointment of her to a second term beginning 7/1/20 – 6/30/24. Magistrate Johnson made a motion to accept the judge's recommendation with Magistrate Waddell seconding. The roll call was unanimous.

**INTERLOCAL AGREEMENT WITH RUSSELL SPRINGS:** Judge Robertson explained this agreement was something we did every year with the City of Russell Springs. This agreement is for the purpose of establishing a system of cooperation between the City of Russell Springs and the County of Russell, specifically for the purpose of maintaining, repairing, paving, and/or the creation of roads within the City of Russell Springs and Magisterial District 5. Magistrate Holt made a motion to accept the agreement with Magistrate Waddell seconding. The roll call was unanimous.

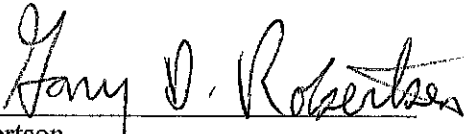
**OTHER BUSINESS:** Judge Robertson stated he was aware the road committee had met prior to our meeting tonight and they had discussed some options on the purchase of a tractor for the road department. Judge Robertson stated they had obtained some quotes for some tractors from a couple of vendors that had the allowance of a trade in tractor. Magistrate Garner stated there were 4 bids from J&H Implement and 1 bid from Barlow Farm Equipment. He stated the road committee had reviewed all the bids and had decided to go with the bid from Barlow Farm Equipment for a Kubota Farm Tractor. He stated it was a M6S111 cab tractor with air. He stated it was a 2019 tractor but they were selling it as a 2020 because it came with a full warranty of 3 years on the drive train, 2 years on everything and 5 years on emissions. He went on to state the trade in was the New Holland and the allowance for that was \$21,500.00 making the cost for the Kubota at \$28,500.00. He also stated it had 186 hours on the tractor. Magistrate Garner made a motion to accept the bid for the Kubota and make the purchase with the trade in. Magistrate Johnson seconded the motion. The roll call was unanimous.

Judge Robertson provided the court with the alcohol sales collected. He stated sales were up a bit and we had collected \$7,577.78 for the month of April sales and of that amount we had paid \$1,245.38 to the City of Jamestown for their portion of the sales.

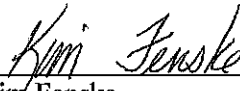
Judge Robertson then updated the court on the number of COVID 19 cases in the county.

Magistrate Waddell commended Emergency Management Director HM Bottom for a great job. He stated with the recent drowning of the two victims he knew HM had been working the entire weekend.

**ADJOURN:** Magistrate Holt made a motion to adjourn with Magistrate Richardson seconding. All was in favor. The meeting adjourned at 6:44 p.m.



Gary Robertson  
County Judge Executive



Kim Fenske  
County Treasurer & Fiscal Court Clerk