

**RUSSELL COUNTY FISCAL COURT
REGULAR MEETING
MONDAY JANUARY 11, 2021
5:30 P.M.**

The Russell County Fiscal Court held their regular monthly meeting on Monday January 11, 2021 at 5:30 p.m. Those in attendance were County Judge Executive Gary D. Robertson, Magistrates Terry Waddell, Mickey Garner, Ronald Johnson, Steve Richardson, Larry Holt, County Attorney Kevin Shearer, Attorney Don Byrom and County Treasurer Kim Fenske.

WELCOME, PLEDGE & OPENING PRAYER: Judge Robertson welcomed those present and led everyone in the pledge followed by a prayer by Brother Lindsay Cornett.

MINUTES: Judge Robertson presented the minutes from the December 14, 2020 regular meeting and the December 17, 2020 called meeting. Magistrate Johnson made a motion to approve the minutes with Magistrate Richardson seconding. The roll call was unanimous.

PAY BILLS: Judge Robertson submitted a list of regular bills to be approved along with a list of bills that came in late. Magistrate Garner made a motion to pay the bills with Magistrate Waddell seconding. The roll call was unanimous.

DETENTION CENTER REPORT: Jailer Dunbar read the jail report as follows: Prescription Co-pay \$363.31; Nurse Visits \$85.72; HB 452 \$218.35; State Inmate Housing \$50,958.84; Other County Inmate Housing \$3,065.53; Old Bills \$102.36; Booking Fees \$1,997.98; Vending Commission \$16.92; Phone Commission \$2,543.06; Reimbursement for Phone Receiver \$41.31; Per Diem \$1,946.91; Interest \$41.07; for a total income of \$61,381.26. The expenses were \$122,742.88 which makes a difference of income and expenses (\$61,361.62). The average inmates for the month was 108. There was 4 hours overtime. As of today there are 57 state inmates, 3 from Clinton County and 50 from Russell County for a total of 110 inmates. Magistrate Holt made a motion to accept the detention center report with Magistrate Waddell seconding. The roll call was unanimous.

SHERIFF'S REPORT: Sheriff Polston provided his report for the month of December. He stated there were 505 calls for service; 26 arrests; 12 mental health transports; 37 Criminal Summons; 113 court paper served; 1,187 court security transport miles; and 82 vehicle inspections. He stated his office collected \$940,035.23 tax bills from December 1 through December 31. Magistrate Richardson made a motion to accept the report with Magistrate Waddell seconding. The roll call was unanimous.

TREASURER'S MONTHLY & QUARTERLY SETTLEMENT REPORTS & PRE-APPROVED MONTHLY AE TRANSFERS: Treasurer Fenske read the totals of each fund: General \$1,541,972.71; Road \$108,279.53; Jail \$321,773.35; LGEA \$7,352.06; ASAP \$119,331.02; Grants \$0; Emergency Shelter \$0; Tourism \$8,235.61; Dispatch \$81,815.84; Airport \$79,760.12; Airport Project \$114,690.21; DFC \$12,101.21; Airport Board \$58,818.92; Airport Terminal \$0.00; ABC \$48,458.88 for a total of \$2,502,589.46 Treasurer Fenske stated all accounts were reconciled and in balance and all quarterly reports had been uploaded to the DLG website. She stated the pre-approved monthly AE transfers were also included in the packet. She also mentioned the transfer to correct the deposit error made by the state had been done on December 23rd after the call was made and approved by each magistrate. Magistrate Garner made a motion to approve the monthly & quarterly settlement reports and accept the pre-approved AE transfers with Magistrate Johnson seconding. The roll call was unanimous.

1st READING ORDINANCE 21-01 BUDGET AMENDMENT: Treasurer Fenske read the ordinance which was for unbudgeted receipts. Judge Robertson stated this was the first reading and no vote was required at this time and the vote would be after the 2nd reading which will be done in February.

TRANSFER 374,242.00 FROM GENERAL TO JAIL: Judge Robertson asked to transfer \$374,242.00 from General fund to Jail fund as budgeted. He stated we would do this quarterly this year instead of doing it every six months as was done in the past. Magistrate Garner made a motion to do the transfer with Magistrate Holt seconding. The roll call was unanimous.

TRANSFER \$38,809.00 FROM GENERAL TO 911 DISPATCH: Judge Robertson asked to transfer \$38,809.00 from General fund to the 911 Dispatch fund as budgeted. Magistrate Garner made a motion to do the transfer with Magistrate Richardson seconding. The roll call was unanimous.

TRANSFER \$1,500.00 FROM GENERAL TO EMERGENCY SHELTER FUND: Judge Robertson stated we needed to transfer \$1,500.00 from the General fund to the Emergency Shelter fund. He stated we had agreed to do this a couple of months back and we now have the account set up as well as the agreement from both cities to contribute. Magistrate Waddell made a motion to do the transfer with Magistrate Garner seconding. The roll call was unanimous.

TRANSFER \$12,500.00 FROM GENERAL TO TOURISM: Judge Robertson stated we needed to transfer \$12,500.00 from the General fund to the Tourism fund. He stated this is budgeted money and is used to support the tourism commission for the county. Magistrate Waddell made a motion to do the transfer with Magistrate Garner seconding. The roll call was unanimous.

PAY FIRE DEPARTMENT & RESCUE SQUAD SUPPORT AS BUDGETED: Judge Robertson stated we needed to vote to pay our annual support to the local Fire Departments and Rescue Squad. These funds are budgeted items. Funds budgeted are \$10,000 to Jamestown Fire Department, \$10,000 to Russell Springs Fire Department, \$10,000 to Eli Fire Department, \$10,000 to South Russell Fire Department, \$4,000 to Faubush Fire Department and \$10,000 to Rescue Squad. Motion was made by Magistrate Holt to distribute the funds with a second by Magistrate Richardson. The roll call was unanimous.

APPROVE 2021 COUNTY PERSONNEL COMPLIMENT: Judge Robertson stated we needed to approve the appointment of county personnel as required by the auditors. A list of county employees, their respective positions along with their pay rate was provided to each of the Magistrates. Magistrate Garner made a motion to approve the county employee personnel list with Magistrate Waddell seconding. The roll call was unanimous.

OTHER BUSINESS:

Judge Robertson stated we needed to transfer \$163,168.36 from the grants fund to the jail fund. Magistrate Garner made a motion to transfer the funds with Magistrate Johnson seconding. The roll call was unanimous.

Judge Robertson stated we needed to transfer \$43,515.75 from the grants fund to the sheriff's department. Magistrate Holt made a motion to transfer the funds with Magistrate Johnson seconding. The roll call was unanimous.

Judge Robertson stated we had a couple of folks that submitted a bid for the mowing of the judicial center. He opened the first bid which was from Skaggs Lawncare and that bid was for \$150.00 per mowing. He then opened the second bid which was from the current provider Fast Grass. Their bid was \$150.00 per mowing as well. Magistrate Garner stated since there was no difference in price and we've had the same provider for the last several years, he felt we should just keep them. He made the motion to accept the bid from Fast Grass. Magistrate Johnson seconded the motion. The roll call was unanimous.


OPEN BIDS FOR PREVENTATIVE MAINTENANCE CONTRACT – JUCICAL CENTER: Judge Robertson stated we had advertised in the paper for bids for the preventative maintenance contract for the HVAC systems at the judicial center. He stated we received 5 bids. He opened the bid from Alpha Energy Solutions and their bid was \$2,497.50 per quarter; \$85 1st labor hour; \$75 2nd labor hour; \$85 trip charge. The next bid was from Thermal Equipment and their bid was \$1,820.00 per quarter; \$80 1st labor hour; \$60 2nd labor hour; \$0 trip charge. The next bid was from Comfort Systems USA and their bid was \$1,778.00 per quarter; \$94 1st labor hour; \$94 2nd labor hour; \$65 trip charge. TP Mechanical which is the current vendor was next and their bid was \$1,818.00 per quarter; \$82 1st labor hour; \$82 2nd labor hour; \$50 trip charge. The last bid opened was from Perfection Group and their bid was \$2,050.00 per quarter; \$90 1st labor hour; \$0 2nd labor hour; \$65 trip charge. Magistrate Johnson made a motion to take the cheapest bid which is from Comfort Systems. Magistrate Richardson seconded the motion. The roll call was unanimous.

Judge Robertson provided the court with the alcohol sales collected. He stated sales were down and we had collected \$8,609.44 for the month of November sales and of that amount we had paid \$1,410.62 to the City of Jamestown for their portion of the sales.

ADJOURN: Magistrate Johnson made a motion to adjourn with Magistrate Richardson seconding. All was in favor. The meeting adjourned at 5:52 p.m.



Gary Robertson
County Judge Executive



Kim Fenske
County Treasurer & Fiscal Court Clerk